

PSMA Safety & Compliance Committee Meeting 1/12/2016

1. Review our Industry session -topics and speakers and finalize them - address any questions or concerns. - We are on track for all sessions other than the resources topic 1117 where Brian and Arnold asked Kevin Parmenter to present the material that they generate - slides forthcoming and will be uploaded. We have 6 slots filled and tracking presenter status at this time.
2. Discuss the our slot in the Power Technology roadmap and create a proposal for submission - topic, speaker, presentation content etc.- I cant overstate the importance of this - its our first time at bat with this and the world is watching. Conor Quinn sent me an example template which I will fill out and submit for our PTR session and section in the PTR for safety and compliance issues.
3. our safety and compliance newsletter - frequency of issues. Chris has two of them in the pipeline to send to me soon and we would like to call them quarterly newsletters to set expectations as to how often we can generate them.
4. progress on the database - which is critical as its part of the resources presentation in the Industry session at APEC - Arnold will field any questions Arnold presented an overview of progress and he is going to work with Brian Oâ€™Connell on implementations to make sure its as good as we can make it.
5. Members on the list - there are a lot of names on the list who are receiving the emails however 'm not seeing participation - how to address this is it important or not? How to attract more members? Lisa is sending out management of the list for us so we dont have to be concerned with it.
6. Test houses joining - and recruiting - discussions on this - its a mixed bag and some of them are not allowed to speak publicly
7. IEEE EMC event **2016: July 25-29 Ottawa, Canada** Kris Hatashita, kris.hata@gmail.com (and other events - participation, recruitment etc. I will plan to attend if possible and bring back the info.
8. EMC industry session presentation - on the list, does anyone know anything about it? There is a 2nd EMC session -4 slots at APEC and Kevin Parmenter volunteered to be the chair for it and also Jim Spangler if he can as well
- 9 Next meeting 16 Feb via phone call - lisa can schedule time slot that does not interfere with other PSMA events
10. APEC in person safety and compliance meeting Tues of APEC 10-11 PM at the Hyatt - details to follow - snacks and beverage to be present.

I think we made great progress

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